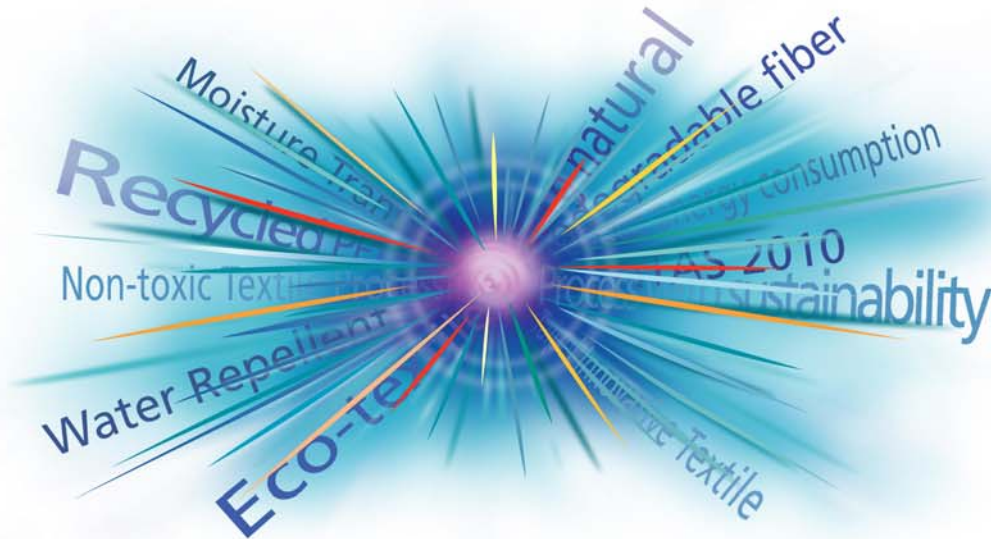


2010 Taipei Innovative Textile Application Show

TITAS

October 13~15



from **F**ibers to **F**abrics for **F**ashion plus **F**unctions
+ **F**ull package services

2010 年台北紡織展
Taipei Innovative Textile Application Show
台北世貿中心展覽一館 Taipei World Trade Center, Hall 1

指導單位 Counseling



經濟部國際貿易局
Bureau of Foreign Trade,
Ministry of Economic Affairs
www.trade.gov.tw

主辦單位 Organizers



中華民國紡織業拓展會
Taiwan Textile Federation
台北市10092愛國東路22號紡拓大樓5樓
5F, TTF Building, 22 AiGuo East Road., Taipei 10092, Taiwan
Tel: 886-2-2341-7251 Fax: 886-2-2394-3245 / 2391-7712
E-mail: titas@textiles.org.tw
www.textiles.org.tw / www.titas.com.tw



中華民國對外貿易發展協會
Taiwan External Trade Development Council
台北市110基隆路一段333號5-7樓
5-7 Fl. 333 Keelung Rd., Section 1, Taipei 11012, Taiwan
Tel: 886-2-2725-5200 Fax: 886-2-2757-6652
Email: taitra@taitra.org.tw
www.taitra.org.tw

Exhibitor's Manual

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5.	Forms (Form A) Exhibitor Badges & Invitation Cards (Form B) Booth Equipment Reconfirmation (Form C) Additional Facilities Rental (Form D) Shipment Pre-Advice/Transport Order (Form E) Advertisement In Official Catalogue/Show Daily (Form F) Temporary Staff

1. CHECKLIST

The following checklist is designed to help you plan your work schedule for the Taipei Innovative Textile Application Show 2010 (TITAS 2010).

- ◆ Form A, B, and C must be completed and return by fax to +886-2-2394-3245 / 2391-7712. The others are optional depending on your requirements.
- ◆ Services will be provided only the forms are returned before the deadline.

Form	Description	Deadline	Page No.
A	Exhibitor Badges & Invitation Cards	September 10, 2010	P.15
B	Booth Equipment Reconfirmation		P.16
C	Additional Facilities Rental		P.17-18
D	Shipment Pre-Advice/Transport Order		P.19
E	Advertisement In Official Catalogue/Show Daily	August 31, 2010	P.20
F	Temporary Staff	September 10, 2010	P.21

2. Contact List

A. Organizer

Taiwan Textile Federation (TTF)

Address: 5th F., TTF Building, No. 22, Aikuo E. Rd., Taipei 100, Taiwan

Tel: +886-2-2341-7251, Fax: +886-2-2394-3245 / 2391-7712

E-mail: titas@textiles.org.tw, URL: <http://www.titas.com.tw>

Project Leader

Ms. Ruby Feng, ext. 2331

E-mail: n645@textiles.org.tw

Registration and Exhibition Coordinators

Mr. Darren Kao, ext. 2326

E-mail: n708@textiles.org.tw

Mr. Joyce Wang, ext. 2335

E-mail: n860@textiles.org.tw

B. Services

(1) Official Contractor	<p>Uniplan Taiwan Corp. Rm. 408, No.33, Keelung Rd, Sec 1, Taipei 110, Taiwan Tel: +886-2-2758-5450 Fax:+886-2-2729-0720 Contact person: Ms. Tanya Miao (Ext. 620) Email: t-maio@uniplan.com.tw</p>
(2) Official Forwarding Agent	<p>Triumph Trans-Link Logistics Co., Ltd. Address: Rm. 5-2, 5 F1., No. 99, Chung Shan N. Rd., Sec.2, Taipei 104, Taiwan Tel: +886-2-2581-1133 ext. 101, Fax: +886-2-2581-9635, 2523-9449 Attn: Mrs. Frances Lin E-mail: triumph@ms8.hinet.net URL: http://www.trans-link.com.tw</p>
(3) Official Hotel	<p>◆ Evergreen Laurel Hotel (Taipei) Address: No.63, Sung Chiang Rd., Taipei, 10455, Taiwan Tel: 886-2-25019988 ext 2201 Fax: 886-2-25091280 Contact person: Roger Chen Web Site: www.evergreen-hotels.com/branch/taipei Email: rogerchen@evergreen-hotels.com</p> <p>◆ Agora Garden Address: No. 68, Sung-Kao Road, Hsin-Yi District Taipei, Taiwan Tel: 886-2-87801999 ext 8250 Fax: 886-2-87805600 Contact person: Brian Tsai / Assistant Manager Web Site: www.agoragdn.com.tw Email: brian@agoragdn.com.tw</p>

3. General Information

A. Dates & Opening Hours

Fair Dates : October 13 ~ 15, 2010

Opening Hours : 9:30 a.m. to 5:30 p.m.

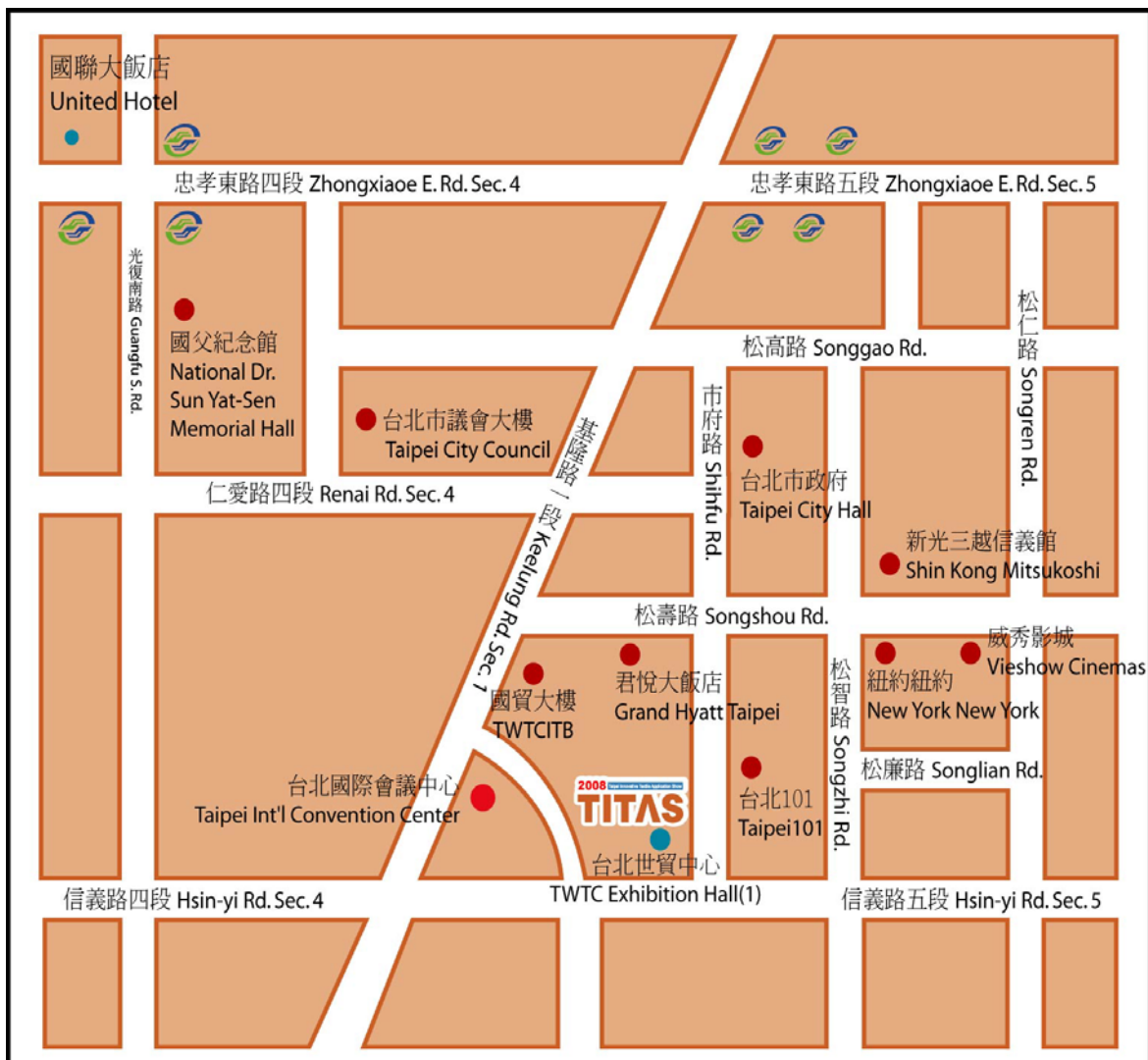
B. Venue & Floor Plan

(1) Taipei World Trade Center (TWTC), Exhibition Hall 1, Zone A & D

Address: 5, Hsinyi Rd., Sec. 5, Taipei 110, Taiwan

Tel: +886-2-2725-5200

URL: <http://www.twtc.org.tw>



(2) Exhibition Hall 1, Zone A & D

◆ Floor Plan

C. Transportation Information

(1) From Taiwan Taoyuan International Airport to the city center :

about 50 minutes

◆ By bus

Airport buses depart from Taiwan Taoyuan International Airport to Taipei every 15-20 minutes, serviced by several bus companies. The average bus fare is NT \$125.

◆ By taxi

The average taxi fare from Taiwan Taoyuan International Airport to Taipei is approximate NT\$1,100.

(2) From TITAS official hotel to the Taipei World Trade Center (TWTC) :

about 15 minutes

◆ Free shuttle

Complimentary shuttle buses operate between the TITAS official hotels and TWTC.

◆ By taxi

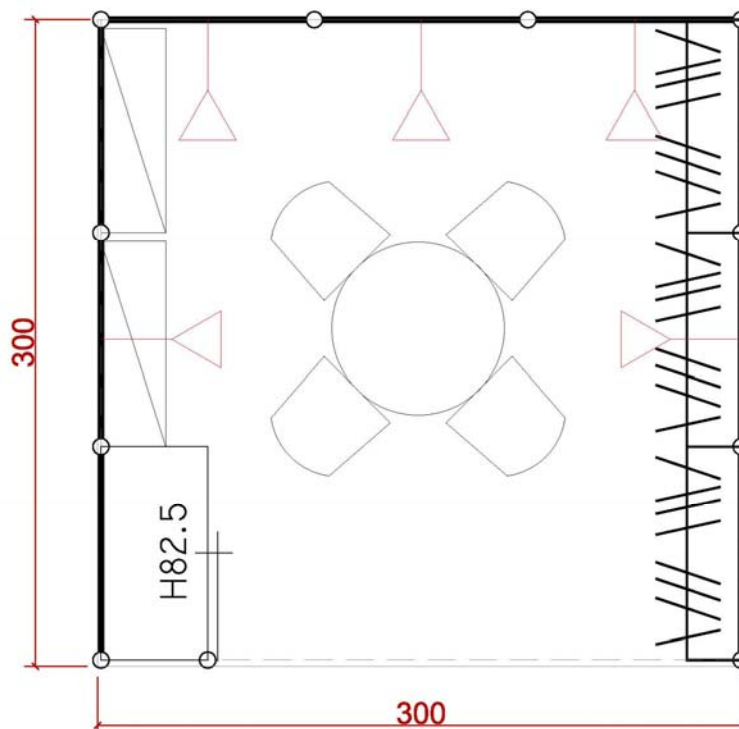
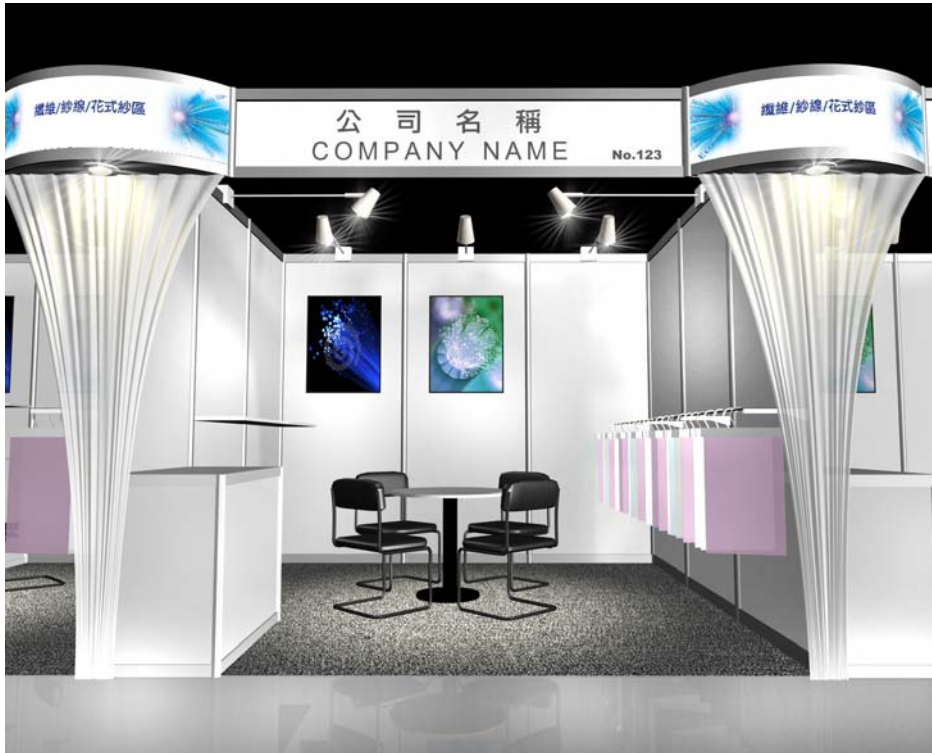
Taxis Charge is NT\$70 for the first 1.25 km and NT\$5 for each additional 250 meters.

D. Standard Booth Design and Facility

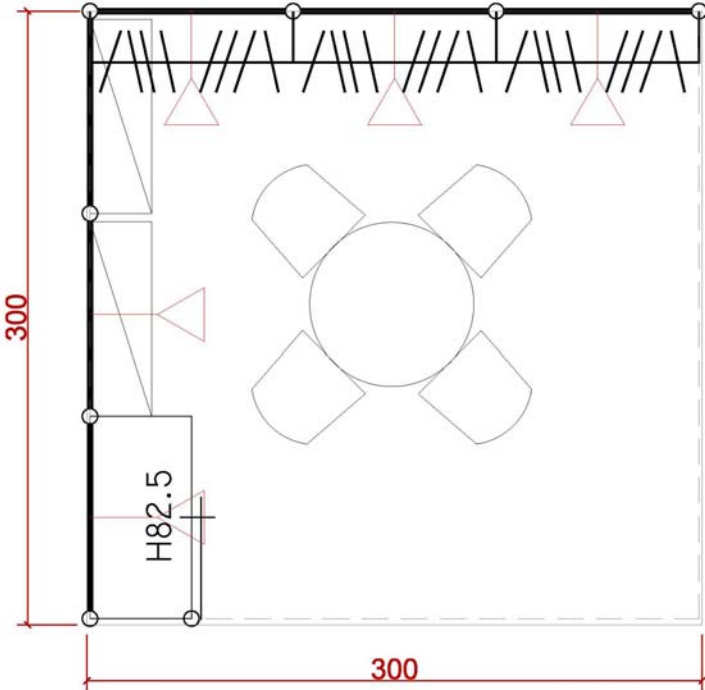
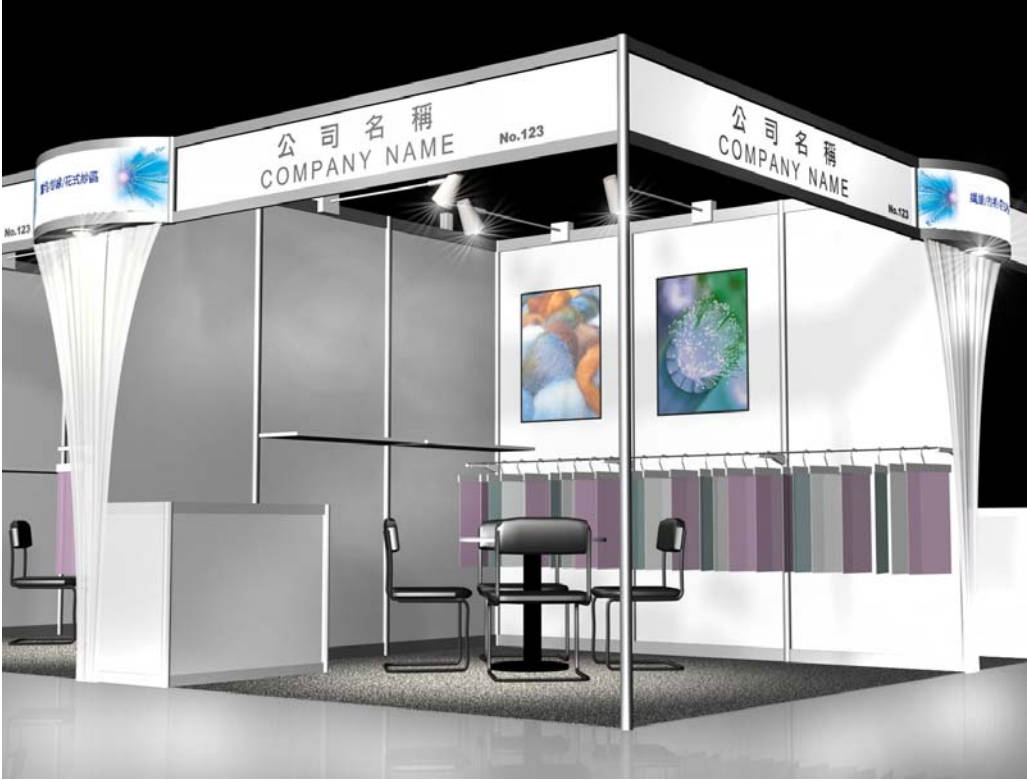
Booth equipment included in the participation fee for 9 sq.m. (Equipment will be allocated according to your booth size. For the standard item list please refer to p.11)

(1) Layout Plan and Perspective View

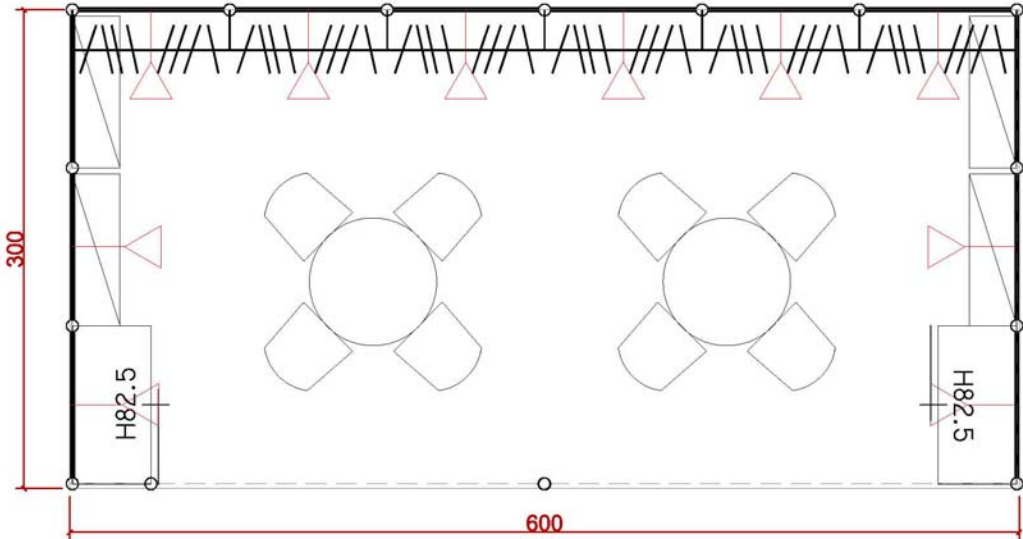
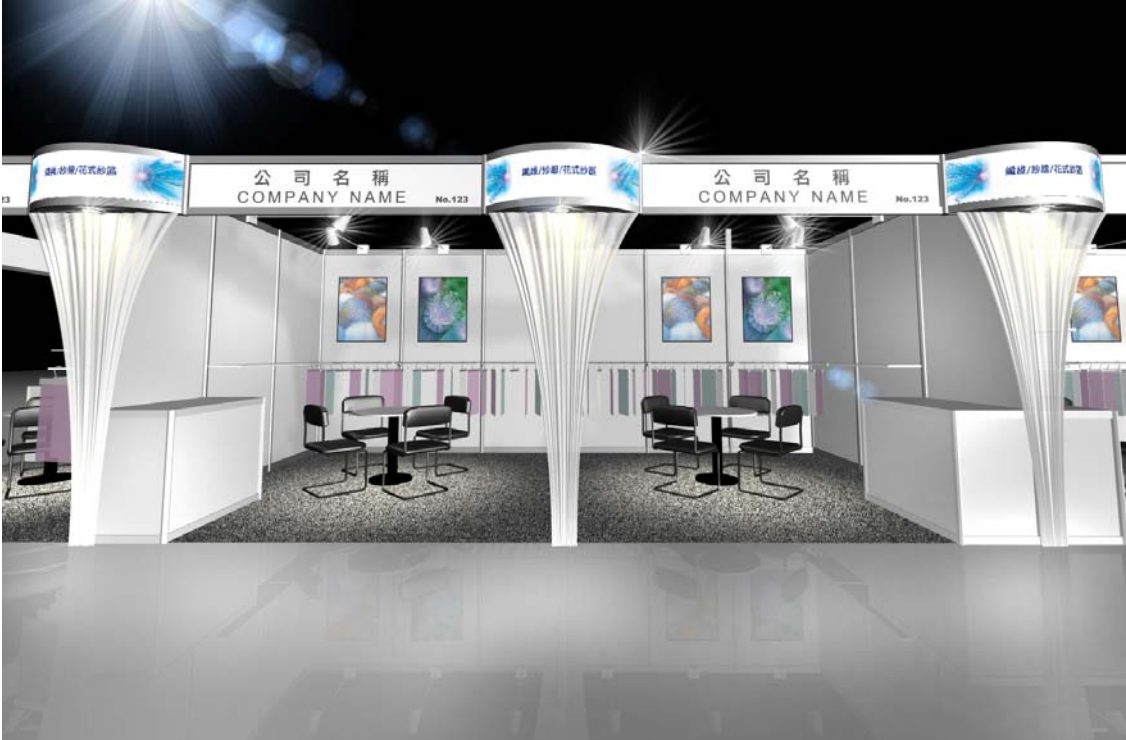
(a) For 9 m² (One Side Open):



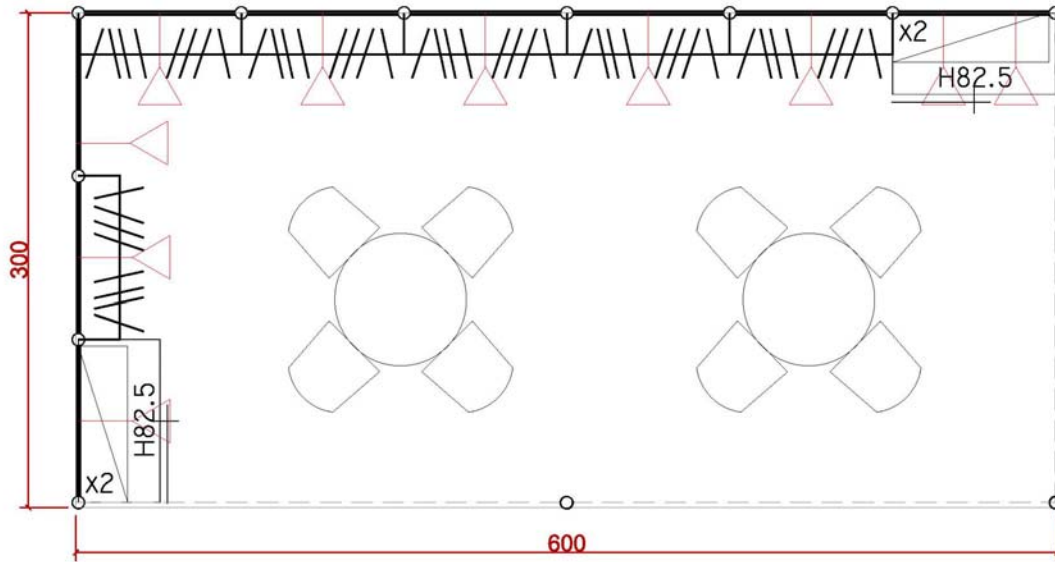
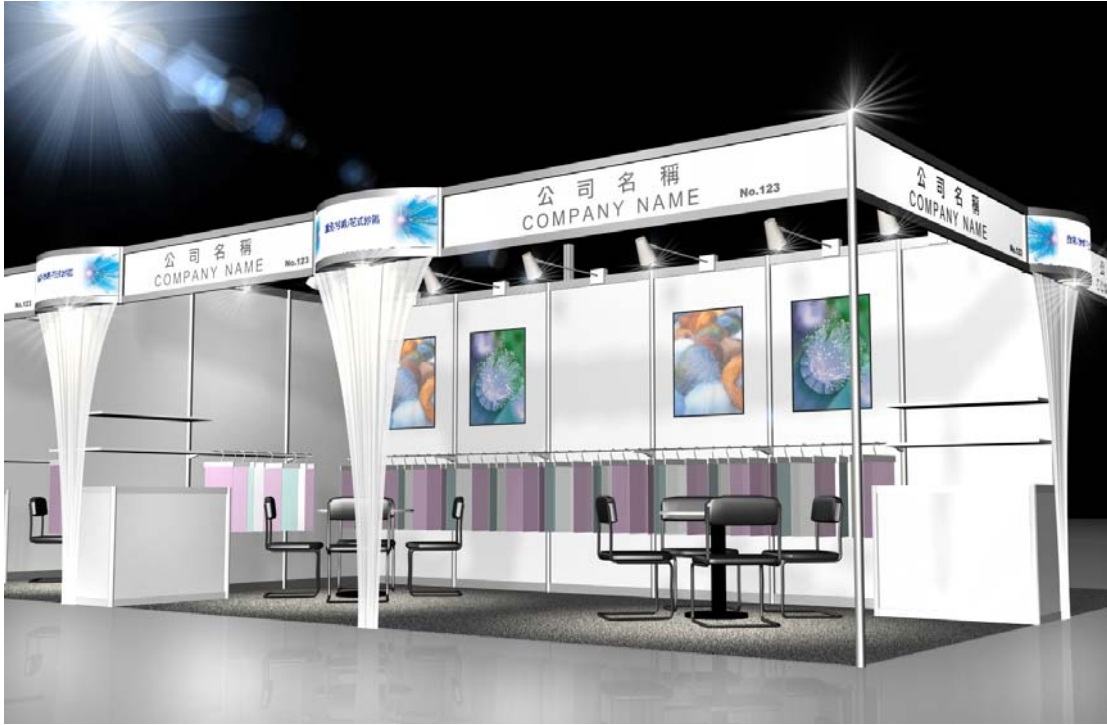
(b) For 9 m² (Corner Booth):











(c) For 18 m² (One Side Open):



(d) For 18 m² (Corner Booth):



(2)The facility list for 9 sq.m

LEGEND	DESCRIPTION	QTY.
	Fascia (Company Name and Booth Number)	1
	100 Watt Long Arm Spotlight	5
	Hanger 100cm(width)x150cm(height)x50cm(depth) or 30cm(depth)	3
	Lockable Cupboard 100cmx50cmx82.5cm(height)	1
	Flat Shelf 100cm(width)x150cm(height)x30cm(depth)	1
	Sloped Shelf 100cm(width)x150cm(height)x30cm(depth)	1
	Round Table + Folding Chair 70cm(length)x70cm(width)x75cm(height)	1 set
	Waste Basket	1

(3)Standard Items

Booth No.	Sq. m.	Table	Chair	Cabinet	L-arm Spot	Hanger	Flat Shelf	Slope Shelf	Basket
1	9	1	4	1	5	3	1	1	1
2	18	2	8	2	10	6	2	2	1
3	27	3	12	3	15	9	3	3	2
4	36	4	16	4	20	12	4	4	2
5	45	5	20	5	25	15	5	5	3
6	54	6	24	6	30	18	6	6	3

Remark:

- ◆ For every standard 9 sq. m. booth, you have a choice of hanger, flat shelf or slope shelf with a total of 5 pieces.
- ◆ Reconfirmation of standard booth equipment and additional equipment can be ordered from the official contractor, Uniplan Taiwan Corp. Order Forms and conditions of payment are stated on **Form B. Booth Equipment Reconfirmation and Form C. Additional Facilities Rental (p.16~18)**
- ◆ The organizer reserves the right to change the configuration and the facility if necessary.

E. Regulations for Booth Decoration

(1) Move-in & Move-out Schedule:

Description	Date	Time
Booth Construction (Raw Space)	October 11 2010	5:00 a.m. – 5:00 p.m.
Exhibitors Move-in day	October 12 2010	5:00 a.m. – 5:00 p.m.
Exhibition for Exhibitors	October 13-15 2010	8:30 a.m. – 5:30 p.m.
Exhibition for Visitors		9:30 a.m. – 5:30 p.m.
Exhibitors Move-out day	October 15 2010	5:30 p.m. – 6:30 p.m.
Exhibitors of Raw Space Move-out day	October 16 2010	8:00 a.m. – 5:00 p.m.

(2) Prohibited Items:

- (a) Using the electric saws or the spray paint.
- (b) The installation of twinkling or revolving neon lights or string of lights.
- (c) No objects should be hung from the ceilings or pipes.
- (d) No posters or other promotional materials may be posted on walls or pillars except on the partition wall at your own booth.
- (e) Restrictions on floor work as follows:
 - ◆ No steel nails can be used.
 - ◆ Painting should begin only after the floor is properly covered with plastic cloth or boards.
 - ◆ Carpets should not be glued to the floor. Instead, a 10-centimeter wide double-sided tape may be used along the edge of the floor to adhere the carpet.
- (f) Electricity boxes, fireplugs and waterplugs should not be covered.

F. Travel Information

For hotel reservations please contact the Official Hotels :

〈1〉 Evergreen Laurel Hotel (Taipei)

Address : No.63, Sung Chiang Rd., Taipei, 10455, Taiwan

Tel : 886-2-25019988 ext 2201

Fax : 886-2-25091280

Contact person: Roger Chen

Web Site: www.evergreen-hotels.com/branch/taipei

Email: rogerchen@evergreen-hotels.com

〈2〉 Agora Garden

Address: No. 68, Sung-Kao Road, Hsin-Yi District Taipei, Taiwan

Tel: 886-2-87801999 ext 8250

Fax: 886-2-87805600

Contact person: Brian Tsai / Assistant Manager

Web Site: www.agoragdn.com.tw

Email: brian@agoragdn.com.tw

G. Forwarding Service

Official Forwarding Agent

Triumph Express Service Co., Ltd.

Address: Rm 5-2, 5 Fl., No. 99, Chung Shan N. Rd., Sec. 2, Taipei 104, Taiwan.

Tel: +886-2-2581-1133 ext.101, Fax: +886-2-2581-9635, 2523-9449

Contact: Ms. Frances Lin

E-mail: triumph@ms18.hinet.net

Please fill in the **Form D. Shipment Pre-Advice/Transport Order (p.19)** and return to Triumph Trans-Link Logistics Co., Ltd.

H. Exhibitor & Visitor Registration

(1) Exhibitor:

- (a) Please fill in the **Form A. Exhibitor Badges & Invitation Cards (p.15)** and send to us to order your badges and invitation cards.
- (b) Badges are free of charge.
- (c) A maximum of **4 badges** will be issued to a 9 sq. m. booth; additional 2 badges will be issued to each additional 9 sq. m. booth.
- (d) Exhibitor badges will be issued on **October 12, 2010** during move-in day at the registration counter.

(2) Visitor:

- (a) No visitor under age 12 will be admitted to enter the hall.
- (b) Free admission. Buyers involved in the textile related trade and industries will be admitted.

I. Promotion & Advertisement

(1) Promotional Material and Media Release

- (a) Exhibitors with newsworthy stories such as new products, company profiles, expansion or investment plans, please contact the organizers and wherever possible information will be incorporated into press releases for circulation to all sections of the media. Photographs demonstrating new products are very welcome.
- (b) Advertisement in Official Catalogue/Show daily
 - ◆ Exhibitors are eligible to place advertisements in the Official Catalogue and/or Show Daily so as to give their products maximum market exposure. Advertising in the directory is an exclusive privilege to each exhibitor and the service sector. For business opportunity enhancement, please refer to the **Form E. Advertisement in Official Catalogue/Show Daily (p.20) for advertisement rate**, fill in this form and return to the organizer.
 - ◆ One copy of official catalogue will be distributed to each exhibitor for free. The Catalogue will not only be available for visitors during the show, but will also be distributed following the show to buyers who could not attend the exhibition.

(2) Press Center

Exhibitors are invited to display their promotional materials in the Press Center. Exhibitors could bring their promotional materials to the Press Center in the afternoon of the move-in day or at any time during the first day of the exhibition. The organizer reserves the right to determine if materials are suitable for display or not.

J. Other Services

(1) Hall Cleaning

TTF will be responsible for normal daily cleaning of the public areas and passageways. All Exhibitors have to take care of their own booths.

(2) Temporary Staff

If temporary staff for reception and/or interpretation or a decorator/pin-worker for move-in date is needed, please fill in **Form F. Temporary Staff (p.21)** and return to **Hong Shun Technology Co. Ltd.**

4. Terms & Regulations for Participation

A. Adherence to Copyright Patent Laws

- (1) It is strictly forbidden to display logos, licenses or patents registered by other companies.
- (2) Violations will result in immediate removal of the displays, with two year's suspension from exhibiting in all shows organized by CETRA. The Exhibitors bear the responsibility for all penalties without recourse or indemnity.

B. Insurance

In addition to insurance for exhibits in transit between the port of shipment and the fair site, the exhibitors are advised to also cover adequate insurance (fire, theft, water, accident, natural disasters and third part liability, etc.) for their exhibits during the exhibition (incl. build-up and dismantling periods)

C. Security & Organizer's Liability

- (1) TTF will provide personnel for maintaining order during the show period. Responsibility for guarding stands during the build-up, exhibition hours and dismantling period, shall rest with the exhibitors concerned.
- (2) During the booth erection and dismantling period and during the show, the booths are advised to be manned by exhibitors at all times.
- (3) TTF shall not be held accountable or liable for, any damage, loss, harm or injury to any person or the property of the Exhibitor or of his officers, and/or employees, agents, visitors which result from theft, fire, water, accident, natural disasters or any other cause.

D. Show Days

- (1) No exhibits are permitted to be moved in or out during show opening hours. If the exhibit has to be carried in, it should be done from 8:30 a.m. to 9:30 a.m. on every show day (October 13 ~ 15, 2010).
- (2) Exhibitors should keep their booths open and staffed at all times during show opening hours. It is strictly prohibited to shut the booth before 17:30 p.m.
- (3) The organizer reserves the right to restrict noise to 70dB and to ensure suitable methods of operation and display of materials.
- (4) Retail sales are strictly prohibited.
- (5) **No exhibit is allowed to be taken away from the venue during exhibition.** Only during move-out time, exhibitors are allowed to take exhibits out from the exhibition halls upon presenting the move-out permit to the security guards. Exhibitors requiring any special assistance are requested to contact the organizer's office.

Form A: Exhibitor Badges & Invitation Cards

DEADLINE : Sep. 11, 2010

This form must be returned to:

Ms. Joyce Wang

E-mail: n860@textiles.org.tw

Fax: +886-2-2394-3245/2391-7712

Company Name:		
Tel:	Fax:	
Booth No.:	Contact Person:	Extension:

◆ Please confirm the **invitation cards** required in the following column.

- No, we don't need more invitation cards (50 copies of invitation cards are enough).
- Yes, we need more invitation cards. Please send us _____ copies of invitation cards.

◆ Please provide the details of all personnel from your company, any co-exhibiting company, and your official agent/representative, that will be present in the exhibition booth during the event. A maximum of 4 badges will be issued to a 9 sq. m. booth; additional 2 badges will be issued to each additional 9 sq. m. booth.

Name	Position

Remark:

Your badges can be collected from the Exhibitors' Registration Counter at the exhibition hall during the move-in day (October 12, 2010).

Form B: Booth Equipment Reconfirmation

Show Name : TITAS 2010

Date: October 13-15, 2010

Official Contractor: Uniplan Taiwan Corp.

DEADLINE : Sep. 11, 2010

SEND THIS FORM TO : **Uniplan Taiwan Corp.**

Rm. 408, No.33, Keelung Rd, Sec 1, Taipei 110,
Taiwan

Tel: +886-2-2758-5450 #688 #683

Fax: +886-2-2729-0720

Attn: Olivia Lin ol-lin@uniplan.com.tw

Sandra Miao sa-miao@uniplan.com.tw

- We use the standard booth.
- We make some changes from the standard booth, see drawing as below.
- We design the booth by ourselves (see attached drawing), please build our stand accordingly.

Unit: Q'ty

Facilities	Standard Q'ty	Additional	Minus	Total Q'ty
Company Sign				
Table				
Chair				
Cabinet				
Hanger	50cm(D)			
	30cm(D)			
Flat Shelf				
Slope Shelf				
Basket				
L-arm Spot				

Please use this space to make a note (Include the height of hanger/flat shelf/slope shelf) :

Company Name:		
Tel:		Fax:
Booth No.:	Contact Person:	Extension:

Form C-1: Additional Facilities Rental

Show Name : TITAS 2010

Date: October 13-15, 2010

Official Contractor: Uniplan Taiwan Corp.

DEADLINE : Sep. 11, 2010

SEND THIS FORM TO : **Uniplan Taiwan Corp.**

Rm. 408, No.33, Keelung Rd, Sec 1, Taipei 110,
Taiwan

Tel: +886-2-2758-5450 #688 #683

Fax: +886-2-2729-0720

Attn: Olivia Lin ol-lin@uniplan.com.tw

Sandra Miao sa-miao@uniplan.com.tw

COMPANY NAME : _____ **BOOTH NO :** _____

A . Please enter the exact name you require on the fascia:

B	FURNITURE/ELECTRICAL	SIZE	UNIT PRICE US\$	Q'TY	AMOUNT US\$
1	Information counter	1030x535x825mmH	28.3		
2	Lockable cupboard	1030x535x1000mmH	36.6		
3	Bar table	Dia.600x1100mmH	50		
4	Round table	Dia.750x750mmH	31.6		
5	Folding chair	400x400x455mmH	10		
6	Low glass showcase	1030x535x1000mmH	100		
7	Tall glass showcase (incl.2 lights)	1030x535x2000mmH	150		
8	Wooden shelf(<input type="checkbox"/> flat/ <input type="checkbox"/> slope)	1000x300mmW	10		
9	Glass shelf	1000x300mmW	13.3		
10	Single wall panel	1030x2480mmH	30		
11	Lockable wooden door	1000x2480mmH	83.5		
12	Lockable folding door	1000x2480mmH	50		
13	Pegboard (S)	900x900mmH	33.3		
14	Pegboard (L)	900x1800mmH	60		
15	Hook for Pegboard	6cm/ L (10 pcs)	4		
16	Sofa	90x90mmH	83.3		
17	A4 brochure rack		50		
18	Hanger	100cmL (<input type="checkbox"/> 300mm D / <input type="checkbox"/> 500mm D)	20		
19	Display counter	1030x1030x825mmH	40		
20	Display counter	1030x700x825mmH	30		
21	Display counter	1030x535x825mmH	26.5		
22	Display counter	700x700x825mmH	23.3		
23	Display counter	535x535x825mmH	20		
24	Bar stool		33.3		
25	Mannequin	FULL-LENGTH	133.3		
26	Mannequin	HALF-LENGTH	116.6		
Sub-total:				US\$	
Plus 5% VAT				US\$	
Total:				US\$	

Form C-2: Additional Facilities Rental

Show Name : TITAS 2010

Date: October 13-15, 2010

Official Contractor: Uniplan Taiwan Corp.

DEADLINE : Sep. 11, 2010

SEND THIS FORM TO : **Uniplan Taiwan Corp.**

Rm. 408, No.33, Keelung Rd, Sec 1, Taipei 110,
Taiwan

Tel: +886-2-2758-5450 #688 #683

Fax: +886-2-2729-0720

Attn: Olivia Lin ol-lin@uniplan.com.tw

Sandra Miao sa-miao@uniplan.com.tw

COMPANY NAME : _____ **BOOTH NO :** _____

SERIAL NO	FURNITURE/ELECTRICAL	SIZE	UNIT PRICE US\$	Q'TY	AMOUNT US\$
27	Drinking machine		83.3		
28	Refrigerator	500x500x750mmH	100		
29	Potted plant (S)	300 - 500mmH	6.6		
	Potted plant (M)	600 - 900mmH	10		
	Potted plant (L)	1000 - 1500mmH	13.3		
30	Waste paper basket		3.3		
31	42" plasma TV monitor w. DVD palyer		400/show		
32	100W Spotlight (incl. consumption)		17.2		
33	100W Long arm spotlight (incl. consumption)		19		
34	40W fluorescent light (incl. consumption)		19		
35	110V/single phase socket (incl. consumption)		26.6		
36	220V/Single phase socket (incl. consumption)		40		
Sub-total: US\$					
Plus 5% VAT				US\$	
Total:				US\$	

NOTE :

1. Orders are valid only when accompanied with full payment by :
 - a. Check made payable to **Uniplan Taiwan Corporation.**
 - b. Telegraphic transfer to the **Bank of Taiwan Taipei World Trade Center Branch**
A/C: 085007015001(US\$)
Swift Code: BKTWTWTP085
Address: 3F, No. 333 KEELUNG ROAD, SEC. 1 TAIPEI, TAIWAN, REPUBLIC OF CHINA
 - c. Via American Express, Master Card or Visa Card or JCB Card. Please fill in the following :

Account No. :	Expiry Date :
Name:	Signature :

2. A 30% surcharge will be levied for orders received 15 days prior to show opening and on-site orders will be surcharged at 50%.
3. An administration fee of 30% of total amount will be charged, if order is cancelled within 15 days before show opening, no refund will be made for on-site cancellation.
4. The above are basic furniture and electrical items available for rental. If you require special design for your booth. Uniplan will be pleased to assist. Please contact us at Tel : +886-2-2758-5450 ext. 620 (Ms. Tanya Miao) , Fax : +886-2-2729-0720, Email: t-miao@uniplan.com.tw

Company Name:		
Tel:		Fax:
Booth No.:	Contact Person:	Extension:
E-mail:		

Form D: Shipment Pre-Advice/Transport Order

2010 TITAS Taipei

OCT. 13~15, 2010

TAIPEI WORLD TRADE CENTRE

**Order Form
Transport Order**

TRIUMPH TRANS-LINK LOGISTICS CO., LTD.

RM. 5-2, 5FL., NO. 99 CHUNG SHAN N. RD.,
SEC. 2, TAIPEI, TAIWAN
TEL: (02)2581-1133 FAX: (02)2581-9635
ATTN: MS. FRANCES LIN EXT101

This form should be returned by
Sep. 11, 2010
by fax to (886)2581-9635

We shall ship consignments of the following size; and hereby authorize Triumph Trans-link Logistics Co., Ltd. to arrange transport of the fair. All charges will be on our account. We understand all business undertaken by TRIUMPH.

<u>Number & Type of Packages</u>	<u>Gross Weight Per Package</u>	<u>External Measurement per Package in C M L X W X H</u>	<u>Cubic Measurement CBM</u>

Remark

- Please fill in the form clearly block letters.
- Payment will be issued by receiving order.

Company Name: _____

Address: _____

Tel: _____ Fax: _____

Booth No: _____ Contact person: _____ Extention: _____

Form E : Advertisement In Official Catalogue & Show Daily

DEADLINE :August 31, 2010

This form must be returned to:

Ms. Joyce Wang

E-mail: n860@textiles.org.tw

Fax: +886-2-2394-3245/2391-7712

1. ADVERTISING RATE/ BOOK SPACE

A. Show Directory

Special Space:	Size	Price	Book Space
1. Inside Front Cover (Fly840*2Page)	40.0cm * 28.5cm	US\$1,700	
2. Inside Front Cover	20.0cm * 28.5cm	US\$1,150	
3. Inside First Page	21.0cm * 28.5cm	US\$ 1,100	
General Space:			
4. Inside Page	21.0cm * 28.5cm	US\$ 650	
5. Inside Double Page	42.0cm * 28.5cm	US\$ 1,150	

B. Show Daily

Space :	Size	One Day	Book Space	Three Days	Book Space
1. Cover	10cm * 6cm	US\$ 350		US\$ 900	
2. Back Cover	10cm * 6cm	US\$ 310		US\$ 800	
3. Inside Page	10cm * 6cm	US\$ 270		US\$ 700	

2. Special Discount

Advertising on Official Show Directory and Show Daily for 3 days continuous will receive a 10% discount off listed advertising pricing.

3. Your company is responsible for providing the Advertising Materials as follows (the closing date August 31, 2010) :

Technical data:

* Catalogue format: 20 cm x 28.5 cm (ht) * Show Daily format: 10 cm x 6 cm (ht)

* Printing Material: AI-10, TIF or PDF, colours spectrum CMYK

* Pictures 300 dpi minimum + fonts

* Trim: 3 mm / each side

4. Payment by Bank Transfer

Account Name : **Taiwan Textile Federation**

Account No. : **510170006656**

Bank Name : **Taipei Fubon Commercial Bank Co., Ltd. Nan Men Branch**

Shift Address : **TPBKTWTP510**

Company Name:

Tel:

Fax:

Booth No.:

Contact Person:

Extension:

Form F : Temporary Staff Application Form

**Please fax the form to +886-2-8789-6263
before Sep. 11, 2010
Attn: Hong Shun Technology Co. Ltd.
Ms. Vivi Syond**

Category	Unit Pricing per day (8 hours) 9:30~17:30	Over Time (hourly) before 20:00	QTY	Gender (M/F)	Date	Duration Time	Amount (\$)
Chinese-Speaking Staff (Service Staff)	47.00	9.00					
English- -Speaking Staff (Service Staff)	55.00	11.00					
Japanese-Speaking Staff (Service Staff)	55.00	11.00					
Sales Model	100.00	20.00					
Interpreter (English、Japanese)	Upon Request	Upon Request					
Interpreter (German、Russia、Spanish、etc)	Upon Request	Upon Request					
Show Crew (ex.: Show Girls、Hosts、Cheerleaders、Dance Crew、etc)	Upon Request	Upon Request					
						Total Cost (US \$)	

Price includes lunch, water cups and labor insurance.

Special Request : (Example : Outfit、Height ...etc) _____

Job Description : _____

Payment must be made 3 working days prior to the show. Payment by bank transfer only. The bank charge will be on your account.

Bank Name: Standard Chartered Bank (Taiwan) Ltd.

SWIFT Code: SCBLTWT

Account Number: 101-053-0002406-8

Account Name: HONG SHUN TECHNOLOGY CO., LTD.

* For cancellation received on the staff dispatch day, only 30% of the payment will be returned, the bank charge will be on your account.

* Any questions please contact: **Hong Shun Technology Co. Ltd.** Phone: (886-2) 8780-2355 Fax: (886-2) 8789-6263

Contact: **Vivi Syond**

E-mail: vivi@stss.com.tw

Cell: (886) 933-948-079

Applicant :

Company Name:	Booth Number:
Company Address:	
Contact Person:	Phone: () Ext.:
eMail:	Fax: ()
On-Site Contact Person:	Cell (Must Have) :

Signature: _____ Applied Date: _____

Please enclose the bank receipt. The confirmation would be email to you within one week upon receiving application form and payment.